

# ACH Authorization Form

## ***CREDIT/DEBIT AUTHORIZATION FORM***

I (we) hereby authorize HOLY CROSS ACADEMY (THE COMPANY) to initiate entries to my (our) checking/savings accounts at the financial institution listed below (THE FINANCIAL INSTITUTION), and, if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until THE COMPANY is notified by me (us) in writing to cancel it in such time as to afford THE COMPANY and THE FINANCIAL INSTITUTION a reasonable opportunity to act on it.

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(Name of Financial Institution)

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(Address of Financial Institution - Branch, City, State, & Zip)

Set Amount: \_\_\_\_\_ or Maximum Amount: \_\_\_\_\_

Financial Institution Routing Number: \_\_\_\_\_

Checking/Savings Account Number: \_\_\_\_\_

These numbers are located on the bottom of your check as follows:

Ⓜ 123456789 Ⓜ 1234567890123 Ⓜ  
Routing Number Account Number

*After clicking the below button to email this form to the HCA office you will also need to go to the HCA office to sign and date their official copy.*

Signature \_\_\_\_\_ Date \_\_\_\_\_